

ITP 2015 Conference Booklet

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Chapter 1

Pre-Arrival

1.1 Registration and Conference Fee

In short

- (1) you need to make a bank transfer for the conference fee, and
- (2) you need to email Xingyuan with your details
(xingyuanzhang at 126 dot com)

Xingyuan will then confirm that the payment has been received. Note that if you are Chinese and need a *fa piao* to reclaim the conference fee, you need to contact Xingyuan directly before making any money transfer.

The early conference fee is RMB 3300, which is approximately £350, \$533, or €488. It must be transferred via bank transfer and must arrive in RMB on our end; we cannot accept any other form of payment.

The conference fee includes lunches during the conference. It also covers the excursion, the conference banquet and the welcome reception.

Early conference fee until 31. July:	RMB 3300
Late conference fee from 1. August:	RMB 3800

Additional banquet dinner and excursion: (one is included in the conference fee)	RMB 530
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Isabelle tutorial (21 – 23 August):	RMB 250
Coq tutorial (27 – 29 August):	RMB 200

The amount payable needs to be transferred to the account:

Account holder's name: Zhang Xingyuan
Beneficiary bank: BANK OF CHINA
Swift Code: BKCHCNBJ940
Account number: 504066588897
Beneficiary bank address: Nanjing Mei Hua Shan Zhuang
Sub-branch, Nanjing, China
Account holder's address: Suite 2106, Building 20,
20 Biao Ying,
Qinhuai District,
Nanjing, Jiangsu Province,
People's Republic of China.

Please make doubly-sure that your bank transferral contains your full name as reference (additional information field). Otherwise we will have no idea where the money came from. Please also make sure that your transferral covers all bank fees.

1.2 Hotel Booking

In short, you need to send your arrival and departure details to Chunhan (chunhanwu at 126 dot com).

While it is possible to book the hotel via official online travel web-pages, the price there is higher. The easiest is to send Chunhan your name, arrival and departure dates and he will send you back a booking ticket from Hanyuan hotel, which you might need for your visa application. You can pay the hotel when you arrive using Visa or MasterCard.

1.3 Visa

Please be aware that for travelling to China you will need a visa, which you have to apply **beforehand**. It often takes one or two weeks before a visa is granted. Though if you are prepared to pay a higher application fee, then you can shorten the delay to a few days. For the visa you will need an invitation letter, which Chunhan will send you (chunhanwu at 126 dot

com). You need to provide him with your name, title, work address, e-mail and paper title (if you present a paper). He will e-mail you the invitation letter. You might also need your hotel booking (see above) and flight details for the visa application.

Chapter 2

Post-Arrival

TBD